

Location: Farm & Home Center

Voting Members Present: Joellyn Warren, Kent Gardner, Kara Kalupson, Sharyn Young, John Bingham, Scott Hain

Non-Voting Steering Committee Members Present: Kent Bitting, Suzanne Kopp, Kristen Kyler, Fritz Schroeder, Matt Kofroth

Guests/Members: Brittany Smith, LCCD; Laurel Etter, Landstudies

Approval of Minutes- A motion was made to approve the November 1, 2017 minutes by John Bingham, Scott Hain seconded. Motion passed unanimously.

Minutes recorded by: Suzanne Kopp

AGENDA ITEMS

Budget Committee- Joellyn Warren reported

- Joellyn reviewed the balances and there is a total of \$98,327.97.

Outreach and Education

- **Streamside Projects / Mini Grants Progress Reports – Laurel Etter**
 - Laurel provided an update on the Denver Borough mini grant project
 - 2 grass swales and a rain garden were completed on the recycling lot.
 - The project started the last week of July 2017 and was completed the first week of October 2017.
 - The project met all their goals and the budget was met.
 - Kent Bitting received all invoices for all the work that was complete.
 - Request was made for reimbursement of \$10,000
 - Joellyn Warren discussed preparing the 1-2 page fact sheet to show impact of LCCWC funding, water quality improvements, types of technologies and funds leveraged.
 - Laurel Etter volunteered to look into signs that will be placed at each project that is funded by the LCCWC.
 - Next meeting we need to talk about the Mini Grants for 2018.
- **Continue Discussion of LCCWC priorities – Joellyn Warren, Scott Hain and Kristen Kyler**
 - The Vision, Mission and Goals were presented as follows:
 - **Vision:** Develop proactive, efficient and cohesive strategies to restore and maintain Lancaster Count waterways.
 - **Mission:** The Consortium provides resources for member municipalities and community stakeholders to assist with local, state and federal stormwater permit requirements.
 - **Goals:** 1. Provide innovative tools and educational programs to meet Minimum Control Measure requirements. 2. Support municipalities and watershed groups in meeting the goals of their watershed implementation plans, TMDL plans and pollutant reduction plans. 3. Support planning, implementation and construction

- of projects that reduce stormwater pollution. 4. Encourage collaboration with project partners. 5. Advocate on behalf of our members.
- A motion was made by Sharyn Young to pass this as our Vision, Mission and Goals and Kara Kalupson seconded. Motion passed unanimously.
- Membership letters for 2018 need prepared and approved for the next meeting.
- **Water week – Fritz Schroeder**
 - Water week will be held June 1, 2018 thru June 9, 2018
 - New events will be added this year – going from 14 events last year to 20 events this year.
 - February 15, 2018 the website for Water week will be going live.
 - Deadline for Sponsorships is the last week of January 2018.
 - A motion was made by Scott Hain to donate \$5000.00 for sponsorship to Water week and John Bingham seconded. Motion passed unanimously.
 - Fritz Schroeder thanked everyone at LCCWC for the continued support for the Water week sponsorship.
- **Partners Update – Joellyn Warren**
 - The interviews were conducted and a new hire was offered the position and will start on January 7, 2018.
 - Larger stakeholder meeting is scheduled for January 30th from 2-4pm.
- **New Business – Joellyn Warren**
 - Kristen Kyler reported on the website update that was worked on by Matt Kofroth, Kara Kalupson and Kristen Kyler.
 - The following is what was discussed:
 - Keeping the same pages but reorganizing and cleaning them up
 - Making a Home page/About Us page
 - Keeping meeting minutes updated on the website
 - Calendar page with upcoming events for LCCWC
 - Map of the County with dots and pop-ups of projects that were done and pictures the different projects.
 - Membership page and keeping it up to date.
 - Resource page with links and also a link to our Facebook page
 - Contact Us page
 - Joellyn will talk to Chris Thompson about who he had thought may want to do the Website for the LCCWC.

Adjourn – The meeting adjourned at 4:00 pm