

Location: Farm & Home Center

Voting Members Present: Joellyn Warren, Kent Gardner, Jay Snyder, Kara Kalupson, Sharyn Young, John Bingham, Scott Hain

Non-Voting Steering Committee Members Present: Kent Bitting, Chris Thompson, Suzanne Kopp, Kristen Kyler, Sarah Gibson, Fritz Schroeder, Chuck Haley, Matt Kofroth

Guests/Members: Brittany Smith, LCCD; Laurel Etter, Landstudies; Randy Hielman, East Earl Twp; Jon Beck, East Hempfield;

Approval of Minutes- A motion was made by to approve the September 6th minutes by Sharyn Young, Scott Hain seconded. Motion passed unanimously.

Minutes recorded by: Kent Bitting and Joellyn Warren

AGENDA ITEMS

Budget Committee- Jay Snyder

- Joellyn reviewed the balances.

Outreach and Education

- **Streamside Projects Progress Reports – Laurel Etter**
 - Laurel provided an update and info sheet on each project
 - Committee discussed preparing a “success stories” 1-2 page fact sheet to show impact of LCCWC funding, water quality improvements, types of technologies and funds leveraged.
 - Committee discussed how to share the fact sheet. Scott Hain offered to assist with layout format and email system (i.e. mail chimp, etc) and also ways to integrate into newsletter format.
 - Committee discussed purchasing up to 10 yard signs to place at each funded BMP project site.
 - Jay Snyder made a motion to purchase 10 signs at not more than \$2000 total cost, seconded by Sharyn Young. Motion passed.
 - Matt Kofroth, Kristen Kyler and Kara Kalupson volunteered to coordinate signs.
- **Municipal Survey Results – Kristen Kyler**
 - All survey participants are MS4 communities.
 - No real surprises in survey results. Data validates priorities and role of the LCCWC.
 - Survey suggests that LCCWC should continue to provide MS4 municipal benefits.
 - Committee suggested that LCCWC establish municipal MS4 benefits as its priority providing the following services:
 - MS4 education and outreach
 - MS4 info, research and fact sheets
 - Funding for BMPs to meet MS4
- **Continue Discussion of LCCWC priorities – Scott Hain**
 - Following the results from the survey the working committee drafted revised vision, mission and goals.

- Committee briefly discussed language of draft.
- It was agreed that Joellyn will email draft out to committee for review and comment for discussion at the next LCCWC meeting.
- Joellyn noted that the goals should be drafted so that they result in measurable outcomes that can be reported to members annually.
- **O&M Workshop – Joellyn Warren**
 - Inspection & Maintenance of BMPs Workshop at Landis Homes on October 19th with the Chesapeake Stormwater Network.
 - The feedback from the training was very positive.
 - The attendees of the training were municipal employees that do the inspections and maintenance.
 - There are still 7 names on the waiting list. May repeat training in the spring.
 - Committee discussed possible site walk at Lime Spring Farm in East Hempfield this fall, if time permits.
- **Partners Update – Chris Thompson**
 - Chris reported that the Partners are currently re-posting the job description.
 - The hope is to interview and have offer made before end of the year.
 - Larger stakeholder meeting is scheduled for January 16th from 2-4pm.
 - NFWF grants have been announced. A specific PA NFWF announcement was confirmed in Lancaster on October 20th. Partners have been awarded \$750,000.

Adjourn – The meeting adjourned at 4:25 pm