

Location: Farm & Home Center

Voting Members Present: Joellyn Warren, Kent Gardner, Jay Snyder, Kara Kalupson, Sharyn Young, Mark Gutshall, John Bingham, Scott Hain

Non-Voting Steering Committee Members Present: Kent Bitting, Chris Thompson, Kristen Kyler, Sarah Gibson

Guests/Members: Brittany Smith – LCCD, Laurel Edder - Landstudies

Approval of Minutes- A motion was made by to approve the September 6th minutes by Jay Snyder. Scott Hain seconded. Motion passed unanimously.

Minutes recorded by: Kent Bitting

AGENDA ITEMS

Budget Committee- Jay Snyder

- Jay reviewed the balances.
- Restricted Checking stands at \$104, 520.27.
- Membership Dues have totaled \$19,000. Thanks to Heather and the Membership Committee.
- Chesapeake Bay Trust is interested in moving P3 grant forward
 - Grant has been placed on hold until DEP announces Growing Greener Grants.
 - Will need to discuss with the municipalities about how to use money.

Outreach and Education

- **Streamside Projects Progress Reports – Mark Gutshall and Laurel Edder**
 - Mark and Laurel provided a project overview handout
 - Review criteria was outlined
 - Site visits will be made with photos taken
 - Kent B. will provide photos already taken of each site.
 - Would like to put together a packet to illustrate the projects
- **Municipal Survey and Discussion of LCCWC Priorities – Joellyn Warren**
 - Committee met and developed a short survey which will be sent to municipalities
 - Initial question asks whether municipality is current member. That answer directs them to a series of questions.
 - Questions for members and non-members are similar but different and are focused on delivering a product that appeals to municipalities.
 - Intent is to review responses at the November meeting.
 - The same municipal list which was used for the training will be used to disseminate the survey.
 - Will be looking to create a new mission statement/descriptor after the November meeting.
- **Trainings and Workshops – Kristen Kyler**
 - Inspection & Maintenance of BMPs Workshop at Landis Homes on October 19th
 - Chesapeake Stormwater Network will be providing classroom lecture in morning
 - Site visit of Landis Homes BMPs in afternoon

- 21 registrants so far
- **Homeowner's O&M BMP Guide – Joellyn Warren**

New Business

Adjourn – The meeting adjourned at pm