

Location: Farm & Home Center

Voting Members Present: Joellyn Warren, Kent Gardner, John Bingham, Jay Snyder, Scott Hain, Heather Valudes

Non-Voting Steering Committee Members Present: Kent Bitting, Chris Thompson, Fritz Schroeder, Mark Huber, Matt Kofroth

Guests/Members: Ben Webber, Kara Kalupson, Chuck Haley, Mark Heister, Colin Steif

Approval of Minutes- A motion was made by to approve February minutes by John Bingham. Heather seconded. Motion passed unanimously.

Minutes recorded by: Kent Bitting and Joellyn Warren

AGENDA ITEMS

Budget Committee- Jay Snyder

- No activity for the current month.

Chesapeake Conservancy's Stormwater BMP Reporting Tool – Colin Steif

- Colin Steif presented the Stormwater BMP Reporting Tool.
- Land Cover Data has 1 meter resolution and is freely available
- Can determine flow paths
- Provide outreach educational workshops
- Colin demonstrated the models use.
- More information available at www.chesapeakeconservancy.org

LCCWC Elections and Appointments – Joellyn Warren

- New members
 - Kara Kalupson – 2-yr term
 - Scott Hain – 3-yr term
 - Sharyn Young – Alternate
 - Jay moved to nominate all 3 new members. John seconded. Motion passed unanimously.
- Chairperson – Joellyn Warren
 - Heather moved to nominate Joellyn. Kent seconded. Motion passed unanimously.
 - Kent moved to close nominations. John seconded. Motion passed unanimously.
- Vice-Chairperson – Scott Hain
 - Heather moved to nominate Scott. Jay seconded. Motion passed unanimously.
 - Kent moved to close nominations. John seconded. Motion passed unanimously.
- Treasurer – Jay Snyder
 - Kent moved to nominate Jay. John seconded. Motion passed unanimously.
 - Heather moved to close nominations. John seconded. Motion passed unanimously.

Outreach and Education

- **Planning for remake of the website – Heather Valudes**
 - Heather reported that she and Mark Gutshall had met to discuss options to rework the website. They suggested that the members need to provide information on intent, tools and functions that they would like to see on the new website.
 - There was also a suggestion that we might want to ask a firm to look at the website and help us prepare components of a RFP.
 - Joellyn Warren noted that she intends to attend the Lancaster Community Foundation grant workshop to see if funds could be applied for to assist with marketing materials including the website.
- **P3 Update – Joellyn Warren**
 - Joellyn Warren reported that the contract with Chesapeake Bay Trust had been completed and work can begin as soon as possible. She had also submitted a Growing Greener Grant application to PADEP for additional funds.
 - Joellyn noted that there is some concern by the participating municipalities that the data and the delays in getting the data is causing delays in preparing their pollution reduction plans. EPA and DEP have been contacted to discuss.

Fundraising/Administrative – no items

Water Quality/Compliance

- **2017 Stormwater Mini-Grant Announcement – Kristen Kyler**
 - Jay made a motion, seconded by Heather, to advertise the availability of the mini-grant the end of February with an end of April deadline. Motion passed unanimously.

NEW BUSINESS

Kara noted that the first of 4 MS4 workshops were held. Mike Hickman, Center for Watershed Protection, helped facilitate discussions. The next MS4 workshop is scheduled for February 14th. The March 14th workshop will include Scott Arwood, PA DEP.

Meeting adjourned at 4:30 PM.

HANDOUTS

ACTION ITEMS

1. Advertise mini-grant.
2. Develop RFP for website.

Future Agenda Items

Next meeting – March 1, 2017