

Location: Farm & Home Center

Voting Members Present: Kent Gardner, Cory Rathman, Mark Johnson, Jay Snyder, Mike LaSala, Joellyn Warren, John Bingham

Non-Voting Steering Committee Members Present: Mark Huber, Chris Thompson, Matt Kofroth, Kent Bitting, Kristen Kyler, Ruth Anne Hoker, Fritz Schroeder, Matt Royer

Guests/non-SC Members: none

Approval of Minutes- A motion was made to approve April minutes by Kent Gardner. Jay seconded. Motion passed unanimously.

Minutes recorded by: Kent Bitting

AGENDA ITEMS

Budget Committee- Jay Snyder

- Little activity this past month.
- Joellyn reviewed a budget summary which was handed out at the meeting. One item needing clarification was the Little Conestoga Grant and amount to transfer from prior year. Jay will contact Paula.

Outreach and Education- Joellyn Warren

- Trainings and Workshops
 - LCATS – Corey spoke to Les Houck. LCATS would be very receptive to working together.
 - Partnering with LCATS on Good Housekeeping training for public works staff
 - Mock audits to help identify preventative measures for municipalities to implement prior to actual audits
 - The 2 trainings with targeted municipal audience - one in West Lampeter, one in Warwick - will be led by Mike LaSala and Kara Kalupson. Not sure if they have been rescheduled yet.
 - Townships would get credit for attending the trainings
 - Invite architects, engineers, municipal officials and contractors
 - Similar training would be provided in Penn State NFWF Proposal – would not happen until 2016
 - Organizing Committee – Mark Johnson, Corey Rathman, Fritz Schroeder
 - John Bingham will check with East Hempfield Twp. officials to determine what type of training they would suggest as part of land development plan review and inspections - ACTION ITEM
 - Design, Installation and Maintenance for engineers, landscape architects, developers, architects, other professionals.
 - Similar to engineers' forum organized as part of Blue Prints and model stormwater ordinance
 - May be able to offer CEUs but believe interest exists regardless
 - Could inform future trainings conducted as part of Penn State grant for Chiques Creek Watershed
 - Education required for emergency services providers required in Strasburg Borough audit
 - ACTION ITEM- Need to investigate for future workshop

Fundraising- Kent Gardner

- Membership
 - Joellyn will be presenting to LIMC. A 2015 Status Update to LIMC Members memo was handed out.
 - There are 9 municipalities in LIMC and 8 other municipalities who are members. East Hempfield Township recently joined.
 - Corey stated one benefit to municipalities is that DEP will sign off on MCM compliance sheets.
 - An e-newsletter was discussed with Ruth and Kristen willing to assist Heather as needed.
 - Membership categories may need to be revisited. A motion was made to leave the fees the same for 2015 by Jay. Seconded by Mark. Motion passed unanimously.
 - ACTION ITEM – Review fees for 2016.
 - Member request forms need to be sent out after LIMC meeting. ACTION ITEM – Joellyn will revise letter.
 - Contractors and other professionals in the design, installation and maintenance of stormwater systems will be included in membership drive. In return, they will be offered advertising space in Consortium promotional outlets.

- Golf Tournament Update
 - Kent G. provided an update on the golf tournament.
 - Registration and donations forms are complete. ACTION ITEM – Kent G. will email copies of each to members.
 - All but one of the engineering firms will staff the areas with BMPs to describe the BMPs. Kent G. will staff the other.
 - LCCWC & Little Conestoga Watershed Alliance will split the profits.
 - There are 4 hole sponsors so far.
 - Motion to approve golf tournament by Corey. Seconded by John. Motion passed unanimously.

- Signs for Advertising
 - No update was provided.

Water Quality/Compliance

- Watershed Action Plan Models
 - ACTION ITEM- will be discussed at next meeting
 - Cocalico & Pequea Creek want to move forward.
 - East Lampeter Township put their RFP on hold for possible shared cost.
- GIS mapping/database updates
 - PA Magic met Monday.
 - County GIS has prepared guidance document and will issue it on 6/10/15.
 - CS Davidson, Inc. has municipal software and would charge a reduced rate to LIMC and LCCWC members.
- Streamside Project Updates- Kent Bitting
 - Projects are on-going.
 - West Lampeter Twp. requested agreement paperwork. The District should receive executed agreement soon.
 - The grant consists of \$85,000 for implementation. \$3000 of which has not been assigned yet. The remaining \$15,000 is for administration.
- “Chiques Creek Reenvisioned” NFWF grant proposal – Matt Royer
 - DEP looking at watershed for alternative TMDL approach. EPA is open to it. DEP focused on Chiques Creek.

- Established 25 monitoring points on stream to have a baseline.
- Looking for Letter of Support, housing a sub-committee for stormwater team and financial match.
- Motion to provide letter of support, commit one member and alternate to serve on sub-committee and actively recruit municipalities made by Mark. Seconded by John. Motion passed unanimously.
- Motion to provide funding of \$1000 upfront, include Land Studies pro-bono work and up to 25% of the membership fees by Mark. Seconded by John. Motion passed unanimously.

NEW BUSINESS

- None

Meeting adjourned 5:08 pm

HANDOUTS

1. Budget Summary
2. 2015 Status Update to LIMC Members

ACTION ITEMS

1. John to discuss mock audit workshop with East Hempfield Twp. personnel.
2. Investigate possibility of having a future workshop focused on education required for emergency services providers by Strasburg Borough audit
3. Review of membership fees for 2016
4. Joellyn will revise membership letter
5. Kent G. will email copies of golf tournament donation and registration form to members.
6. Draft agenda for engineers' training will be developed
7. E-newsletter options will be researched

Future Agenda Items

1. Steering Committee membership– carried from previous meeting
2. Identify criteria and evaluate county watersheds to identify focus areas for NFWF Technical Assistance Grant– carried from previous meeting
3. Emergency Services Provider Workshop
4. Watershed Action Plan models