

**Location:** Farm & Home Center

**Voting Members Present:** Jay Snyder, Kent Gardner, Mark Johnson, Cory Rathman, Mark Gutshall, Joellyn Warren

**Non-Voting Steering Committee Members Present:** Don McNutt, Kent Bitting, Kara Kalupson, Andy Hake

**Guests/Members:** Ben Seldomridge, City of Lancaster, and Jim Dowd, Aquarius Supply

**Approval of Minutes** – Joellyn made a motion to accept minutes from May 7, 2014. Cory seconded. Motion passed unanimously.

**Minutes recorded by:** Joellyn Warren

### **AGENDA ITEMS**

#### **Budget report – Jay Snyder**

- Jay provided budget report via email. Jay noted recent checks and membership dues collected year to date. Joellyn made a motion to pay bill for LCCD Administrative support to LCCWC. Cory seconded. Motion passed unanimously.

#### **Porous Pavement Presentation – Jim Dowd, Aquarius Supply**

Jim Dowd made a presentation to the committee and provided a demonstration of the material. The Porous pavement is made from recycled tires. He estimates that the cost to install may only be 1/3 more than typical pavement. He noted that there are no local projects. In snow conditions he suggested that the snow plow blade be protected so not to damage pavement. Additionally calcium and salt can be used to de-ice pavement. Because of the large cavities between material it is easier to maintain but would need vacuuming occasionally.

#### **Conservation Tracker Geo-database Tool – Andy Hake, LCCD**

- Andy presented the most recent version of the LCCD conservation tracker program to the committee. LCCD is currently inputting BMP data from the county. It includes any BMP that was funding by state or federal funds although any project that is consistent with PA stormwater technical guide can get credit.
- It was estimated that potentially Andy could provide LIMC with 20 hours of service to determine validity of making the software accessible to municipal officials to track and report BMP's.
- It was noted that Andy could also work with the LCCWC to integrate data with analysis of efficiencies of BMP's within watersheds.
- Mark Gutshall suggested that LCCWC continue work with Andy to develop the software and merge with TetraTech data.

#### **Landowner Agreement for DEP Funding – Kara Kalupson**

- Kara presented the revised landowner agreement form to the committee.

- George Cook shall review and approve landowner agreement. His time can be covered by administrative funds in grant.
- Jay made a motion to approve agreement. Mark Gutshall seconded. Motion passed unanimously.

#### **Use of remaining NFWF funds by LCCWC – Matt Kofroth/Mark Gutshall**

- An Action Plan project description was provided to the committee. Mark Gutshall provided an overview of the proposal. Estimated project cost is \$50,000.
- Mark noted that the Conservation Tracker program presented by Andy could be included in this analysis along with Land Studies and Angie's time.
- The committee agreed to the Action Plan conceptually and requested that more information on the budget should be presented at the July meeting.

#### **New Business**

- Kent Bitting stated that only one grant request had been received to date.
- The Committee discussed process of reviewing grant proposals. It was agreed that the committee would meet at 2:00 p.m. on Wednesday, July 02, 2014 before regular meeting to review proposals.
- Kent will conduct an initial review and email the submissions to each of the members prior to meeting.
- Mark provided an outline of a LandStudies Healthy Watersheds LCPC Tour.

Meeting adjourned at 4:55 p.m.

#### **HANDOUTS**

1. Draft landowner agreement
2. Little Conestoga Watershed – Action Plan

#### **ACTION ITEMS**

1. Kara will provide agreement to attorney for review and approval.
2. Mark Gutshall will revise Action Plan and provide more detail on budget for next meeting.
3. Don M. will confirm with Board that LCCWC may work with Andy on the Conservation Tracker.