

Location: Farm & Home Center

Voting Members Present: John Bingham, Mark Johnson, Kent Gardner, Logan Myers, Jay Snyder, Mark Gutshall

Non-Voting Steering Committee Members Present: Don McNutt, Andy Zemba, Kristen Kyler, Matt Kofroth

Guests/Members: none

Approval of Minutes- November and December meeting minutes were approved.

Minutes recorded by: Angie Sowers

AGENDA ITEMS

Budget Committee- Jay Snyder

- Jay provided the Treasurer's report via email
- John motioned to accept, Logan seconded, motion passed unanimously

2014 LCCWC Objectives- Kent Gardner

- Recapped December 19th meeting- Decide to focus on getting projects in the ground through assisting with grants, etc. and with technical expertise, project implementation experience
- Focus on helping municipalities meet MS4s including education outreach (MS4s get triggered when areas get designated urban, reevaluated following each census)
 - ACTION ITEM: Andy Zemba will provide criteria for MS4 designation and list of MS4 municipalities in County
- Act as go between between PADEP and municipalities
- Likely funding will be available through PADEP soon
- Also focus on education and outreach/connection to school districts
 - Stormwater management on school district properties
- How do we maintain municipal membership- Millersville University has offered to extend the GIS BMP mapping to member municipalities
- Discussion of Auker's proposal:
 - Group agreed to step back from development of county-wide plan at this time because don't necessarily have the technology and resources to adequately perform this effort; we don't want it to be viewed that we are telling people what to do; and liability
 - Jay- Purpose of TetraTech effort was to identify what we need and what we found was that a huge effort is needed and traditional BMPs will not be sufficient, model may not be sufficient
 - Mark J- we have done some research that we can share- other goal
- Every property should have a water management plan
- Angie will continue to develop watershed brochures- need to add text that identifies that numbers are estimates/modeling and this is data/information that should be evaluated by municipal engineers
- Matt- LCCWC could be that organization where homeowners and municipalities are directed for MS4 and stormwater management planning- LCCWC could function as an Environmental Advisory Council to facilitate transfer of information
 - Mark G- mission statement states that we will help municipalities meet incoming regulations- this would help address that
- ACTION ITEM: Mark G will add edit to Dec 19 meeting minutes and provide to Angie
- Matt K- raised earlier idea of surveying municipalities to provide input on how LCCWC can best serve municipalities
 - ACTION ITEM: Angie will request questions from SC for inclusion in survey, compile, and provide to SC for discussion at February meeting

- Include question about workshop content
- What fees are reasonable for workshops and bus tours
- Mark G asked about meeting frequency and issue of Executive Director- was this discussed at Dec meeting?
 - Kent- need more membership and maintain current membership to be able to support Exec. Director
 - Mark- benefit of an Executive Director would be to have someone that can be the point person to communicate/facilitate assistance and education to municipalities
 - Logan- another option would be to rely on a 3rd party- approved contractors
- Mark G- we should be doing more workshops (at least 2) this year-
 - Matt- what are municipalities going to do with Act 167? Or water monitoring
 - Kent- Lessons learned from Big Springs and Warwick Township (efforts over past 15 years that have focused on water management first)- data, how/what to collect, results
 - Take MS4 education out in the field
 - John B- tour of Lancaster City urban efforts
 - Kent- we could facilitate a workshop for public works directors and roadmasters to discuss issues- could offer BMP manual that Mike LaSala led (earlier meetings were focused on LIMC membership)
 - Kent- bus tour of water quality management on school district properties for superintendents, etc. (16 school districts in county)
 - Group thought it is good idea, but how to incorporate County Planning in our efforts?
- ACTION ITEM: Don M. offered to work with Heather Valudes to identify value of LCCWC to members
- Andy Zemba provided feedback that he thinks the goals as sketched out look great- workshop/education ideas and shovel ready projects
 - Pat Buckley is retiring- PADEP Chesapeake By Coordinator January 24

Internship

- F&M student possibilities- offered her time for no cost, but potentially school credit- Kent has discussed working with LCCWC and District; Logan also has opportunity with LRWA in Warwick Township

NEW BUSINESS

EFC Workshop- Feb 4 9-12 noon, Manheim Township Library

- food cost \$4, admission cost is \$5 for members and \$10 for non-members
- collect money at door
- ACTION ITEM: Kent will provide flyer to Angie and Angie will post flyer to website and distribute to members
- Kristen suggested that a survey be provided to participants for feedback
 - Compile results immediately after meeting to be able to advise Feb SC meeting discussion for larger survey
 - ACTION ITEM: Kristen will take a first stab at survey, provide to Angie for submittal for review to SC; Kent will have final survey printed

URS Workshop- Jan 27 and 29- 27th- Lancaster (Farm and Home Center) and 29th in Camp Hill- all day focused on MS4 education for municipalities; Feb 3- BMPs for Engineers

Little Conestoga NFWF- in spring will be holding a Train the Trainer workshop at Manheim Township Library

Lancaster Lakes- Mark G. asked if anyone had responded to Commissioner Leaman with LCCWC feedback on this project? Kent stated that he had spent some time discussing this with Commissioner Leaman, but needs to follow-up to complete the discussion after he gets input from Mike LaSala

Meeting adjourned 5:00

HANDOUTS-none

ACTION ITEMS

1. Kent will provide flyer to Angie and Angie will post flyer to website and distribute to members
2. Mark G will add edit to Dec 19 meeting minutes and provide to Angie
3. Angie will request questions from SC for inclusion in survey, compile, and provide to SC for discussion at February meeting
4. Andy Zemba will provide criteria for MS4 designation and list of MS4 municipalities in County
5. Angie send Kristen Kyler mission statements, etc.
6. Kristen will take a first stab at EFC workshop survey, provide to Angie for submittal for review to SC; Kent will have final survey printed
7. Don M. offered to work with Heather Valudes to identify value of LCCWC to members

Future Agenda Items

1. Mark Bowen- Kleinschmidt project
2. Municipal Survey

Calendar of Future Events

February 5 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center
March 5 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center
April 2 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center
May 7 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center
June 4 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center
July 2 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center
August 6 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center
September 3 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center
October 1 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center
November 5 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center
December 7 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center