

**Location:** Farm & Home Center

**Voting Members Present:** Mike LaSala (proxy for Mark Gutshall), Cory Rathman, Mark Johnson, Kent Gardner, Jay Snyder (no quorum)

**Non-Voting Steering Committee Members Present:** Matt Kofroth, Kara Kalupson, Don McNutt, Kristen Kyler

**Guests/Members:** Dana York (Green Earth Connection), Bob Ensor (NRCS District Manager- Howard County, MD)

**Approval of Minutes-** Voting on minutes was tabled until January due to lack of quorum.

**Minutes recorded by:** Angie Sowers

### ***AGENDA ITEMS***

#### **Green Earth Connection- Dana York**

-will be working with LCCD in February to train others to document non-cost shared practices and functional equivalents and how to communicate WIP to farmers

-how to incorporate BMPs implemented by land owners (non-cost share practices) themselves in WIP  
-a functional equivalent or meet an NRCS standard

-there are a lot of practices already implemented and implication for Chesapeake Bay TMDL is that there is not enough land to implement planned BMPs to meet TMDL- if that much is implemented already, where are loads from CB model actually coming from

-Spearheading an expert panel on BMP verification- MD has an online tool for landowners to input BMPs and then volunteers are being trained to visit sites for verification

-supported having one spatial layer for ag and urban BMP accounting

-Don M.- should LCCWC try to be the lead on this

#### **Budget Committee- Jay Snyder**

- Jay reviewed expenses over last month and existing balance

#### **Update on 2014 LCCWC Objectives- Kent Gardner**

- Those interested will meet after this meeting to discuss.
- Matt K. suggested surveying municipalities to see what they need from LCCWC
- Group decided that January meeting will focus on this subject and specifically Auken proposed tasks

#### **Little Conestoga NFWF Funds: Reallocation Discussion - Matt Kofroth**

- Idea has been proposed to use NFWF funds to further TetraTech work- \$40,000 has been set aside for LCCWC administrative costs, salaries, benefits, etc. that could be moved to contractual work.
- To move that money to TetraTech proposal would need NFWF approval and some other steps, and work would need to be incorporated into current grant's work- Matt estimates about \$30,000 which would be a 1:1 match (can be in-kind)
- Kent is going to quantify his hours spent at meetings and maintenance hours on Conestoga Country Club stream restoration project as further in-kind match
  - \$300k of in-kind match has been identified of a potential \$440k
- Other ideas for the money: stream monitoring data collection (baseline), additional in-ground BMP implementation, strategic plan for Little Conestoga, accounting system for urban and ag BMPs
- ACTION ITEM: Group has decided to review tasks identified towards Strategic Action Plan for D. Auken to consider next steps- Mike L. will provide Angie current task with cost estimate
  - M. Johnson's preference would be to figure out how to finish the project and deliver a product or not to spend money at all
  - What is outcome of tasks that provide a benefit to municipalities

**CFLC Update- Mark Johnson**

- Next meeting in Jan 22
- Replacement for Trudy Johnston- Cory Rathman has volunteered, will be nominated in early January by conference call and then go before District Board January 13

**NEW BUSINESS**

**EFC Conference slated for end of January/beginning of February**

- Push to have supervisors and managers attend

**2014 Steering Committee Meeting Schedule**

- Stick with first Wednesday of the month meeting, 3-5 pm
- January meeting will be January 8
- ACTION- Don M. will notify LCCD of 2014 schedule to reserve meeting space

**Meeting adjourned 5:00**

**HANDOUTS-**

none

**ACTION ITEMS**

1. Angie- update LCCWC volunteer hours for accounting for in-kind services toward grant
2. All- Review tasks identified for next steps towards Strategic Action Plan for D. Auken
3. Don M. will notify Farm and Home Center of 2014 schedule to reserve meeting space

**Future Agenda Items**

**Calendar of Future Events**

January 8 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
February 5 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
March 5 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
April 2 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
May 7 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
June 4 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
July 2 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
August 6 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
September 3 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
October 1 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
November 5 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center  
December 7 – LCCWC Steering Committee Meeting, 3-5 pm, Farm and Home Center