

**Location:** Farm & Home Center

**Voting Members Present:** Joellyn Warren, Kent Gardner, Mark Johnson, Mark Gutshall, John Bingham  
**Non-Voting Steering Committee Members Present: Guests/Members:** Kara Kalupson, Hannah Bruback (LCCD Intern), Mike Kyle, Ruth Hocker (CBF), Emily (LCCD Intern)

**Approval of Minutes-** Joellyn made a motion to accept minutes from June. Mark G. seconded. Motion passed unanimously.

**Minutes recorded by:** Angie Sowers

### ***AGENDA ITEMS***

#### **Budget Committee- Jay Snyder- absent**

- Jay provided Treasurer's report via email prior to meeting

#### **TetraTech Update- Mark Gutshall**

- May 8 memo provided to project Steering and Management Committee from Dennis Auker
  - Focused on next steps
    - Look at a second scenario for 2017, full implementation of 2025 targets, investigate new technologies, develop white paper on strategy development, develop communication strategies, and convene summit
- Need to identify funding for future tasks- possibly Growing Greener- Mark is optimistic funding will come through, possibly September timeframe
  - Potential DEP support will need to go through CFLC first- it would be good to have LCCWC presence at next CFLC meeting
- Further discussed the need for a FactSheet to summarize TetraTech project – develop further support, communicate
- Mark will provide Angie all final data and products (ACTION ITEM)
- Mark/Mike will develop easy to understand summary (Fact Sheet) to post on the website (ACTION ITEM)

#### **NFWF Update- Mike Kyle**

Implementation Team-

- Solicited proposals for design and construction- received a number of proposals
  - Next step is to determine standard costs
  - Homeowners Guide in Final Draft for one quick review prior to printing
    - Next step is to find property owners interested in participating
      - Hannah is working on marketing strategy to reach homeowners
  - Homeowners Kick-off workshop planned for September 7 at Maple Grove
- Kent is working on getting word out, getting press interest
  - Discussed reaching out to interested individuals and townships that are in Little Conestoga watershed
  - Mark suggested we use LCCWC and NFWF grant funds (includes funds for promotion) to use Ms. Sauder to develop a press release and other promotion materials
    - ACTION ITEM- Hannah will investigate available funds in NFWF grant and pursue promotional possibilities (Matt K- Is this OK?); Kent will provide Hannah via Matt Kofroth the contact information for Kaitlin Smith (WGAL)

Technical Team- report complete that looks at cost-benefits of an array of BMPs

#### **CFLC Update- Matt Kofroth- no report**

- Mark Johnson- CFLC is still working to determine application fee
- GGG applications due August 16- support letters from CFLC- Kara has list of information (HANDOUT) needs Jill requested to be submitted by July 19; this will enable preparation prior to July 24 meeting
  - Separate list for support letter and for CFLC to act as a sponsor

#### **LIMC Update- Kent Gardner**

- New initiative to develop trails throughout County- progress has slowed, but still interest in pursuing
- Looking for planning grant opportunities

#### **NEW BUSINESS**

- PA Legislature has passed legislation to allow municipalities to do joint MS4 permitting/plans and develop water authorities- Governor has not signed yet
- Joellyn provided information to group of software that assists with reporting associated with MS4 permits
- Group discussed what do to with the products that are being developed from the various LCCWC projects
  - Two aspects- one is to have a centralized location for all products and data- there was interest to post products to website; second aspect is to actually analyze all information together and consider how the pieces fit together
- Website ticker- group decided to put notification of Growing Greener Grants Aug 16 deadline

#### **Watershed Group Updates**

- Chiques Creek Water Expo was very successful; planning to do again next year
- Pequea- 3<sup>rd</sup> fish structure going in later this month
- Swarr Run- meeting being planned with LandStudies and developer to start one aspect of project focused on legacy sediments and nutrient credit trading

#### **Meeting adjourned 4:15**

#### **HANDOUTS**

1. List of CFLC information needs for CFLC to provide a letter of support or act as a sponsor for Growing Greeting Grants due August 16
2. Budget reports (via email)

#### **ACTION ITEMS**

1. Mark will provide Angie all final Tetra Tech data and products (ACTION ITEM)
2. Mark/Mike will develop easy to understand summary of Tetra Tech(Fact Sheet) to post on the website (ACTION ITEM)
3. Hannah (LCCD) will investigate available funds in NFWF grant and pursue promotional possibilities; Kent will provide Hannah via Matt Kofroth the contact information for Kaitlin Smith (WGAL)

#### **Future Agenda Items**

- Consolidation/communication of products from various projects.
- Promotion/publicity of LCCWC projects.
- Response from CFLC on application fees.

**Calendar of Future Events**

2013

August 7- LCCWC Steering Committee, 3-5 pm, Farm and Home Center  
September 4- LCCWC Steering Committee, 3-5 pm, Farm and Home Center  
October 2- LCCWC Steering Committee, 3-5 pm, Farm and Home Center  
November 6-LCCWC Steering Committee, 3-5 pm, Farm and Home Center  
December 4-LCCWC Steering Committee, 3-5 pm, Farm and Home Center