

Location: Farm & Home Center Training Room

**Voting Members Present:** DeeDee McGuire, Jeanne Sonntag, Marylou Barton, Jay Snyder, John Bingham, Trudy Johnston, Dennis Groff

**Non-Voting Members Present:** Mary Gattis, Don Robinson, Matt Kofroth, Angie Sowers, Kathleen Schreiber (late), Scott Hain, Cory Rathman, Rich Brown (Building Industry of Lancaster), Michael LaSala (Executive Director LMIC), Kent Gardner (LMIC)

**Approval of Minutes-** Jay Snyder motioned to approve meeting minutes from Sept 7 as presented, Jeanne Sonntag second, motion approved.

### ***Committee Reports***

#### **Review of Strategic Objective Task Forces: Clean Water Consortium Summit- Mark Gutshall (absent)**

- John reported that Mark has given Mr. Auken notice to proceed- \$1500 for first phase
- DeeDee provided letter from county commissioners
- LCPC and LIMC have also provided letters to Consortium
- John reported that E. Hempfield Twp and Mark are working on Swarr Run project; not brought to supervisors yet; entire Run has been mapped (GIS) including legacy sediments, mill ponds, municipal authority wells, LASA lines, etc.; working to figure out how to put it all together; basic idea is to stack benefits b/c multiple benefits; one goal is to dig out legacy sediments and make those areas into infiltration basins- ultimately a benefit to future developers
  - Mark's goal is to present plan to EPA, DEP, and legislators to get support to do a piece as demo
  - project area extends from from Yellow Goose Road up to (old) Golden Meadows; have almost all easements to do that piece- still need some businesses on Yellow Goose Road, but don't expect problems
  - retirement communities excited about 'trail' system that would result
  - Trudy is going to contact Mark to discuss some aspects of the project
  - project would include SWM, walking trails, habitat and connectivity
  - Marylou communicated Lanc Co Conservancy is applying to Wm Penn Found for a grant to try to do similar work on Canarvon
- Mark by email requested for someone to take responsibility for coordinating a date for Summit and that a committee be convened to start planning
  - Mark requested a meeting for week of Oct 10 for Task 1 meeting; 4 hour planning session; need to invite people- Mary and Matt stated that this week would be difficult because of other scheduled meetings and Columbus Day
    - Oct 14- Mary reported there is an 'invitation only' meeting with DEP; this is a regional meeting to lay out county targets; Consortium should get an invite; where- Farm and Home Center; when-1-4 pm
  - Mary and Matt and other committee members will work this out with Mark and propose a date for the following week and figure out how to get started

#### **Stormwater Seminars**

- this week's seminar was a success- 58 attendees
- Scott and Cory provided update for future seminars- Oct 18, Nov 8, and Nov 15 (see meeting minutes from September 7 for more details)
  - Oct 18- PSU enables education credits to be provided to landscape architects
  - financing discussion on Nov 8 expected to be very beneficial to municipalities

- Stu Schwartz (Univ of Maryland Baltimore County) may be at Nov 8 seminar- anticipate that he has some good ideas for future stormwater seminars and his interested in collaborating
  - EPA will have presence at Nov 8
  - Nov 15- EPA- MS4 workshop
- Scott will send flyer to Mary and Rich Brown for distribution in next few days; PSU will also distribute through Julian Shaeffer

#### **Watershed Alliance/Watershed Strategies- Matt Kofroth**

- Matt provided a handout for Oct 29 Watershed Forum
  - Lebanon County has similar consortium and will talk briefly at forum; Matt invited John or someone else from consortium to talk for a few minutes to present information about consortium- John agreed he will present
- Matt said they did get funding from Foundation for PA Watersheds through Capital RC and D and then through Conservation District; this will allow them to serve food
- Matt reported that with recent flooding, stream restoration projects damaged by flooding may apply for funds to repair them; Matt does not know how this would work yet and he has not heard of any great damages, but it is an opportunity
  - in general- Mary said that plantings on Lititz Run and improvement on the Columbia waterfront and other planted buffers did well; Jay said that buffer plantings on Church Street actually reduced some flooding
    - Don R suggested this would be a great story for the newspaper
    - John said that this may be a great response to an editorial in yesterday's paper on the volume of water and effects of storm, comparison to previous storms
  - most reports are positive on restoration efforts, but still some reports that restoration have had negative impact (my place is worse since CREP came in), but Matt suspects there is more going on in those situations; imperviousness has definitely increased since last major flooding event

#### **Membership- Trudy Johnston**

- Trudy knows of her deadline and the Consortium's goal to present membership rates at next regional breakfast
- goal is to restructure membership fees based on population
  - John said tax base should also be included to enable boroughs to participate
  - Kent shared that LIMC has formula- looks at assess value and earned income tax; Kent will email Trudy his spreadsheet and info; Mary said Rose Long and LCPC can provide data if you tell her what you are trying to do; DeeDee said important to look at earned income tax because that is where municipalities generate most revenue; DeeDee will provide data to Trudy
- Trudy will provide proposal for next meeting (Oct 5)
- Brochures- Marylou asked for more brochures for handout at next breakfast and some municipalities have requested some for handout at their offices
  - Trudy said the brochure may need updating and SC needs to determine how to print in large numbers because of costs- some changes- mission statement and WIPS have been changed
  - old brochures are better than nothing so will keep handing out
  - Trudy will provide a pdf of new brochure to SC
  - Marylou thinks we need at least 1000 brochures
    - Trudy said they cost just under \$1 a piece to print
    - Kent suggested dropping quality of paper and just color copying but Trudy said the paper quality is fairly low already

### **Education and Outreach- Dennis Groff**

- Education comm. met prior to SC meeting at 2 pm
  - Dennis would like a membership form to provide at meetings with municipalities
  - Dennis would also like a sheet to communicate what is coming so that municipalities can get an understanding that they will need to be working in future to work on streams- make those that are impaired, unimpaired; keep those that are unimpaired in good form
    - Mary said municipalities are going to need to think about how everything they do affects WQ; she doesn't think that it will be easy to communicate on one sheet or to simplify; Mary thinks a simple handout will be ineffective and just need to keep them coming to meetings
    - DeeDee said PSATS will be developing a maintenance manual for municipalities; Kent stated that LIMC is doing a similar effort and is coordinating with EPA- BMPs on maintenance buildings and outfalls, etc.; PSATS is not coordinating with EPA
    - John communicated that you need a 6 pt plan; effort goes further than just having a plan, but that it is implemented and measured
    - Kent is going to have EPA look at the maintenance manual for review; they will determine if it is acceptable; Consortium does not have to do this; other municipalities would then be able to use this manual
- Dennis said another thing is to see how to better use school districts
  - will meet with Sally Gregory- education advisory board- intent is to not only communicate issues to kids, but also get them involved
- Dennis also intends to meet with Boys Scouts to try to start a rainbarrel program
  - Matt has sheets on rain barrel parts and maintenance he will provide

### **Ag Council Update- Don (absent)**

- Matt has nothing, but Don will be at next meeting to discuss this and nutrient trading

### **Grants and Fundraising- Marylou**

- Dave Sowers (Director of Major Gifts at F&M) has offered to attend a meeting to discuss fundraising
  - SC needs to provide Dave (via Angie) information on Consortium goals including fundraising goals of SC
- Trudy asked if the time is right to send a request to Lisa Jackson to generate funds- how to get Lanc involved with Federal Urban Water Initiatives- Marylou reported that Shawn Garvin will be here soon and that this is question for him; Marylou said that a group is needed to work on this
  - Kent said there are other efforts going on in southern parts of County
  - DeeDee suggested we need communication with Sen Brubaker on these efforts
  - Mary asked if this is a question for Summit- no one is throwing money at County because we don't have a plan that lays out how money would be spent to reach goals
  - Trudy said this it two separate efforts- Trudy is looking for money to do planning efforts, seed money
- Trudy raised issue of reintroducing Senate Bill 215; she would like to talk with Senate Brubaker to communicate that there is a need for Senate Bill 215 and that it is dangerous for DEP to be handing out BMP charts without quantified efficiencies
  - Trudy will present details of Senate Bill 215 at next SC meeting and then Consortium will determine if it is appropriate to make a recommendation for Trudy to set up a meeting with Sen. Brubaker

### **Other Reports**

### **Steering Committee appointees- Don Robinson**

- Mark Johnson (president of BIA) approved to serve on Foundation, but not sure if he has been notified
  - Don Robinson will officially appoint Mark to SC
- Don provided an appointment for Scott and Cory to share a position on SC; they will coordinate with John how they will share responsibilities
  - John suggested SC needs to define how
    - Marylou made a motion that Scott and Cory share one voting position on SC and that they will represent the interests of the Stormwater Committee- Trudy seconded; motion approved

### **Update on Status of Brecknock Township meeting- Matt Kofroth**

- meeting occurred last Tuesday- very positive
- Brecknock looking to implement manure management plan with anticipated kick off in mid-2012- will do this as a condition of permit approval
- Scott asked who will monitor implementation- Matt will check with Don, but it wouldn't be Conservation District because they don't have resources
- Jay asked if you could train the zoning officer to monitor implementation/compliance- Matt stated you could if you have the right zoning officer and that they do in Brecknock Twp
- Mary stated that the Chesapeake Bay WIP calls for additional compliance inspections by county conservation districts.
- NRCS does provide some technical services
- Matt stated that there is some funding available (about \$500 per farm ) for a technical service provider
- Marylou stated that if we have left farmers thinking that as long as they have a plan they are OK; then that is a disservice
  - Jay stated that the farmers have signed the management plans so there is some ownership to the plans by the farmers
    - efforts worked in Warwick Twp because there were grants for implementation

### **Publicity and Marketing- Kathy Schreiber**

- Dr. Russo- marketing study is continuing- he is following through with some additional tasks
  - Trudy has marketing report electronically and will resend
  - Kathy has drafted thank you letter that he can use in his tenure request
- Grocery store initiative- now is time if want to do this because grocery stores are making decisions on what to fund
  - maybe good PR even if don't raise a lot of money- could also handout a brochure- card with logo and website- SC wants to do this- need to provide a letter to grocery stores- could get a name on water drop that is posted at store
  - need org summary (Marylou will forward Kathy a list of all past seminars), will also list accomplishments of consortium—Kent suggested it should include other Lanc Co efforts on a separate list (projects, digesters, F&M, etc) and provide to stores; also would like a mini-card- how will this be distributed at store- may depend on store
    - Mary suggested one side of card should say things you should do and otherside info about consortium- committee will draft something and provide by to SC
    - forward Kathy any accomplishments for inclusion on list
  - Kent said could also put a request on sewage bills- quarterly mailing- 60k people
    - Marylou will ask lawyers if Consortium can do this

### **Develop By Laws or Operating Procedures**

- Jeanne suggested this should be put off until next meeting when Dave is present
- Don thinks that it would be counterproductive and unnecessary to develop by-laws because Consortium operates under Foundation by-laws; but would be productive to have operating procedures
  - Marylou asked for an example- DeeDee asked Kent if LIMC has operating procedures
  - Jeanne said earlier version provided, but do not know where it came from; dated 6/18/11
    - DeeDee will scan and provide to Dave to ask if this is something he developed
    - DeeDee will provide to group for use as starting point
  - Don asked that final product be provided to foundation board; John said they will also include recognition that the Consortium is operating under Foundation By-Laws

### ***New Business***

- 9/27 meeting with Shawn Garvin, 9AM Warwick Twp. Municipal Building
  - Kent is trying to change image of EPA coming into county as Big Brother, but rather as partners; will sit in a circle for discussion; will take Shawn to Reinholds digester to see operation- this would be a link to Lisa Jackson because would like to bring her back to see digester;
    - Digester discussion: problem is utilities have no motivation to buy electricity from digester; John said really need to develop local distribution system; Kent said you could put a digester by Kellogg's in E Hempfield- they could directly use fuel and their waste products could be fuel for digester- perfect location; Kline's just put in digester; Kline's has a lab to evaluate the potential fuel source and determine if it is a good source and what product would be; Marylou said there should be a committee for this topic- Trudy said yes because it is in WIP- 40 regional digesters- municipalities don't like regional digester b/c of wear on roads; local better; Trudy said local digesters that serve a distinct user are best
  - Jay made a motion for digester committee, Marylou seconded
    - Mary had a suggestion that it be called a 'technology' committee, not a 'digester' committee
    - Jay amended motion to a 'technology committee, Marylou seconded- motion approved
    - Mary suggested a note to be sent to membership for involvement
    - Chair will be determined later; maybe will get volunteer from membership
- 9/29 Tour of Big Springs legacy sediment restoration site, W. Lampeter, with Mark Gutshall – 10:00 am
  - Marylou and DeeDee, with some Twp citizens- all members invited
  - If interested meet at W. Lampeter Twp meeting at 9:45
- Meeting with PennVest (Paul Marchetti) on 11/2 at 2 PM, to discuss nutrient credit trading system, prior to steering committee meeting- some members of SC think system can be improved
  - Trudy- they can't get their software to work, but she would like to see it applied to Lanc Co; need to address that ag is treated very poorly under current system; concerned that program will become only a point source trading system
  - will discuss a Lanc Co pilot project
  - Mary said this was brought up in Sen Brubaker's task force a few years ago- workgroups addressed various issues and made recommendations for improvement
    - unsure if any recommendations acted upon

### **Trudy asked how does the Consortium invite people to come to meetings**

- had previously decided to have first monthly meeting to be business and second for presentations by external representatives—future agenda item
  - Kent suggested that you need some type of filtering system because don't want to waste members time- he handles this by attending an already scheduled presentation that the requestor is giving to someone else to screen the content

- Marylou said also could be handled through open evening meetings
  - Kent said this may be a way of making Consortium more attractive for municipal membership

### **Meeting concluded**

#### **Action Items**

1. Mary and Matt and other committee members will work out meeting requested by Mark; they will propose a date for the following week and figure out how to get started on Summit planning
2. Scott will send flyer for Oct 18 stormwater seminar to Mary and Rich Brown for distribution in the next few days
3. John will give a brief presentation on the Consortium at the Oct 20 Stormwater Forum
4. Membership Fee Structure- Kent Gardner will email Trudy LIMC spreadsheet used to determine membership fees; DeeDee will provide Trudy pertinent data; Trudy will provide draft fee structure at Oct 5 meeting
5. Trudy will provide SC the most recent version (pdf) of the brochure
6. Matt will provide sheets on rain barrel parts and maintenance to SC
7. Trudy will present details of Senate Bill 215 at next SC meeting
8. Trudy will resend marketing report (electronically)
9. Kathy to provide thank you letter she drafted (John signed) to Dr. Russo
10. Email Kathy any accomplishments to include in letter to grocery stores for marketing/fundraising efforts
11. Kathy (and marketing committee) to draft letter to grocery stores (including accomplishments) as well as a handout for grocery store (likely a mini-card)
12. DeeDee to scan draft (6/18/11) operating procedures and ask Dave if he drafted this; DeeDee will then distribute to SC for review in preparation for discussion at Oct 5 meeting
13. Angie will include invitation to membership to participate on technology committee with next meeting invite
14. Angie will invite membership to Big Spring tour
15. Marylou will ask lawyers if Consortium can put donation request on sewer bills

#### **Handouts**

- 1. DeeDee provided letter from Co. Comm.**
- 2. Dennis provided Regional Breakfast Schedule**
- 3. Matt provided handout for Stormwater Forum**
- 4. Exec Summary of Greenscapes**
- 5. Flyer from DEP for municipalities to hand out to citizens**

#### **Future Agenda Items**

1. Mary Gattis to report on county stormwater retrofit assessment.
2. Development of operating procedures
3. Membership Fee Structure
4. Senate Bill 215- Trudy
5. GAO Chesapeake Bay Report

#### **Calendar of Future Events**

9/27 meeting with Shawn Garvin, 9AM Warwick Twp. Municipal Building  
9/29 Tour of Big Springs legacy sediment restoration site, W. Lampeter, with Mark Gutshall – 10:00 am  
October 5- Clean Water Consortium Steering Committee Meeting  
October 18- Stormwater Seminar #3- Stormwater BMPs and Financing  
October 19- Clean Water Consortium Steering Committee Meeting

Meeting with PennVest, 11/2 at 2 PM, to discuss nutrient credit trading, prior to steering committee meeting

November 2- Clean Water Consortium Steering Committee Meeting

November 8- Stormwater Seminar #4- Sustainable Stormwater Financing

November 15- MS4 Workshop

November 16- Clean Water Consortium Steering Committee Meeting

December 2- Chesapeake Conservation Landscaping Council

December 7- Clean Water Consortium Steering Committee Meeting

December 21- Clean Water Consortium Steering Committee Meeting

2012

February- Clean Water Consortium Summit